

## **Nellis Air Force Base Media Application Form**

Thank you for your interest in covering Nellis Air Force Base media event. Please complete this form and submit it with a copy of your Letter of Intent to Publish and a signed Hold Harmless Agreement. Your application is not considered complete until we have received these completed forms. If you have any questions, please contact the Media Operations section of the Nellis AFB PA office at (702) 652-2750, option 5.

### **PERSONAL INFORMATION**

NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

FULL SOCIAL SECURITY NUMBER: \_\_\_\_\_

DRIVERS LICENSE NUMBER/STATE OF ISSUE: \_\_\_\_\_

### **PASSPORT INFORMATION: (Non-U.S. citizens only)**

COUNTRY: \_\_\_\_\_ NUMBER: \_\_\_\_\_

### **CONTACT INFORMATION:**

EMAIL: \_\_\_\_\_

CELL PHONE NUMBER: (Number you can be reached in the Las Vegas area)

\_\_\_\_\_

### **EMERGENCY CONTACT INFO:**

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

### **EDITOR/PUBLISHER/OWNER CONTACT INFORMATION**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

TITLE/POSITION: \_\_\_\_\_

MEDIA AFFILIATION: \_\_\_\_\_

AUDIENCE ANALYSIS (MONTHLY/ANNUAL): \_\_\_\_\_

JOB DESCRIPTION: \_\_\_\_\_

## **REQUEST**

Please tell us which specific units, mission sets, aircraft or exercise you would like to cover.

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**REQUIREMENTS, RELEASE, INDEMNIFICATION, AND HOLD HARMLESS  
AGREEMENT AND COVENANT NOT TO SUE**

1. The United States of America (the “Government”), acting by and through the Department of Defense, believes it to be mutually beneficial to both the Government and members of the media (“Media Visitor”) to allow escorted access to Nellis Air Force Base, Nevada (the “Installation”), for purposes of media coverage (“Activities”) upon invitation by 57th Wing Public Affairs.

2. Definitions.

a. The term “Government” means the United States Government, including its departments, subdivisions, agencies, instrumentalities, officers, employees (including military and civilian personnel) servants, contractors, volunteers, and agents.

b. The term “Media Visitor” means the non-federal civilian(s) invited onto the Installation by 57th Wing Public Affairs for purposes of facilitating media coverage, whether print, television, visual, and/or digital.

c. Activities may include strenuous and inherently dangerous activities including transportation in, and close proximity to, military tactical vehicles, aircraft, watercraft, and other Government (and/or Government contracted) vehicles and may involve substantial risk of serious injury or death as the result of the Media Visitor’s own actions or inactions, the actions or inactions of others including agents, contractors, officers, service members, and employees of the Government, the conditions of the Government facility and the natural environment, and the known or unknown condition of any government-furnished equipment. Media Visitor participation in these activities is completely voluntary.

d. Activities require Media Visitors to be in overall good physical health and condition. Persons who are not in overall good physical health and condition should not participate in activities. Persons suffering from any injuries, conditions, ailments or pre-existing conditions that could be affected by activities may not participate. The Government reserves the right to deny participation when it, in its sole discretion, determines that the Media Visitor is not in sufficiently good physical condition to participate.

3. As consideration for the media coverage opportunity provided, the undersigned Media Visitor agrees to:

a. Remain with his or her designated escort at all times. Should Media Visitor become inadvertently separated from his or her escort while on the installation, Media Visitor will contact 57th Wing Public Affairs at 702-652-2750, option 5, and remain in place until an escort arrives.

b. Follow the directions and orders of the Government and/or its agents related to Media Visitor’s presence on the installation. The undersigned further agrees to follow all Government regulations and safety guidelines. The undersigned further acknowledges that failure to follow any direction, order, regulation, or ground rule may result in the termination of participation in activities.

c. Refrain from taking photographs, videos, or any other recordings on the flight line, in designated Controlled, restricted, sensitive, secure, or industrial areas, or when outside the presence of the escort, unless expressly authorized in advance by the Chief of 57th Wing Public Affairs.

***TRAIN ~ INSTRUCT ~ LEAD***

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Signage regarding security rules or restrictions may not be posted. Media Visitor assumes the responsibility to confirm his or her authorization to record prior to taking photographs, videos, or other recordings while on the Installation. Failure to comply with this provision could result in detention, seizure of equipment, and/or Federal prosecution.

d. Understand and agree that authorization to take photographs and/or record audio or video in sensitive or secure areas, if granted, is expressly conditioned on Media Visitor allowing the Government to conduct a security and policy review of all footage and recordings taken in the sensitive or secure area. Media Visitor is advised that the purpose of this review is to prevent the unauthorized release of classified, sensitive, or technical information.

e. Refrain from entering buildings and areas marked as Controlled or Restricted or marked with red stripes unless expressly authorized and escorted at all times. Entry into these spaces requires security clearance and authorization. The use of force may be employed to prevent unauthorized intrusion. Media Visitor is advised that entering these areas, even inadvertently, could result in detention, seizure of equipment, and/or Federal prosecution.

f. Request permission from a member of 57th Wing Public Affairs prior to interacting with or recording any on-duty personnel.

g. Refrain from releasing, producing, selling, displaying, posting, sharing, exchanging, or otherwise distributing, via any means, photographs or recorded audio/video footage obtained on the Installation prior to review and approval by 57th Wing Public Affairs. Media Visitor is advised that the Government and its component agencies and military branches use and own all rights, title, and interest in various names, trademarks, service marks, certification marks, collective marks, collective membership marks, and/or other words, symbols, seals, emblems, crests, logos, insignia, patches, images, colors, uniform designs, names of battles, names of ships, aircraft, and other weapons platforms (individually and collectively "Department of Defense Indicators").

h. Voluntarily, willingly, and knowingly ASSUME ANY AND ALL RISKS, known and unknown, in any way associated with participating in activities, for any harm, injury or damage that may befall the undersigned or others while participating in these activities.

i. RELEASE, INDEMNIFY, AND HOLD HARMLESS the Government from and against any claims, demands, actions, liens, rights, subrogated or contribution interests, debts, liabilities, judgements, costs and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon Media Visitor's participation in the activities, including any loss or damage to property or the personal injury or death of any person which may occur as a result of the undersigned's participation in activities, including any loss or damage to property or the personal injury or death of any person which may occur as a result of the undersigned's participation in the activities, even where that loss damage, personal injury or death is caused or contributed to, in any manner, by the Government.

j. Waive any and all rights to institute, prosecute or in any way aid in the institution or prosecution of any demand, claim or suit against the Government for any destruction, loss, or damage to the undersigned's property, or the personal injury or death of the undersigned which may occur as a result of his or her participation in activities.

k. Grant express, voluntary, and knowing consent to the rendering of all emergency medical or dental treatment that may, in the professional judgment of a Government medical or dental officer, become necessary while participating in activities. Transportation to a Government or commercial medical care facility may be required as an adjunct to authorized emergency medical or dental care. Persons receiving Government medical or dental care who are not otherwise eligible receive such care shall be obligated to reimburse the Government.

4. This Requirements, Release, Indemnification, Hold Harmless Agreement and Covenant Not to Sue shall be interpreted according to federal law. It is to be construed liberally to affect the purpose of the agreement as stated in paragraph one. Any ambiguity shall be construed in favor of the Government. If any portion of this document is held invalid, the balance shall continue in full force and effect.

5. The covenants, acknowledgments, terms, and conditions contained in this three-page document constitute the entire agreement between the undersigned and the United States.

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Media Visitor Signature

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Date

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Media Visitor Printed Name



DEPARTMENT OF THE AIR FORCE  
99th SECURITY FORCES SQUADRON (ACC)  
NELLIS AIR FORCE BASE, NEVADA

MEMORANDUM FOR 99 SFS/S5B

**SUBJECT:** Installation Pass Request for **FOREIGN NATIONAL/GUEST**

**SPONSOR:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_  
(Rank and Full Name) (Including Area Code)

**Sponsor's Home Address:** \_\_\_\_\_  
(Street, City, State, Zip)

**SPOUSE** (If Applicable): \_\_\_\_\_

**I request the below listed person be issued an exception to policy installation pass:**

FULL LEGAL NAME	CITIZENSHIP	DATE OF BIRTH	PASSPORT NUMBER

**\*\*A CLEAR PHOTOCOPY OF VISITOR'S PASSPORT IS REQUIRED FOR OSI\*\***

**AGE:** \_\_\_\_\_ **SCARS/MARKS/TATTOOS:** \_\_\_\_\_  
**SEX:** \_\_\_\_\_ **ALIAS/NICKNAME/ACCENTS:** \_\_\_\_\_  
**RACE:** \_\_\_\_\_ **STRONG HAND:** \_\_\_\_\_  
**HEIGHT:** \_\_\_\_\_ **POB (City, Country):** \_\_\_\_\_  
**WEIGHT:** \_\_\_\_\_ **CITIZENSHIP NUMBER:** \_\_\_\_\_  
**HAIR COLOR:** \_\_\_\_\_ **CONTACT NUMBER:** \_\_\_\_\_  
**EYE COLOR:** \_\_\_\_\_ **HOME ADDRESS:** \_\_\_\_\_

**DATES OF VISIT & HOURS AUTHORIZED:** \_\_\_\_\_  
(Example: D/M/Y –D/M/Y & Mon-Sun, 0700-1800 hours)

**RELATION TO SPONSOR:** \_\_\_\_\_

**JUSTIFICATION:** \_\_\_\_\_  
(Why installation access is needed)

2. The individual listed above has been briefed on installation entry procedures and conduct while on Nellis AFB. Additionally, the individual has been informed installation access is only authorized per the written provisions of the 99 SFS Defense Force Commander. Return the pass to Pass and Registration when it is replaced (except when lost or stolen) or when the basis for obtaining the pass no longer exists. Failure to comply with the specific access provisions directly by the Defense Force Commander could be grounds for denying a replacement installation pass or possible installation debarment.

3. If there are any questions regarding installation pass request procedures, please contact the Pass and ID office during business hours, 0800 to 1600 hours (office number 652-8681 or office email [99SFSS5B-PassandRegistration@nellis.af.mil](mailto:99SFSS5B-PassandRegistration@nellis.af.mil))

**SPONSOR:** \_\_\_\_\_  
(Rank and Full Name PRINTED/TYPED)

**SPONSOR SIGNATURE:** \_\_\_\_\_

The information herein is For Official Use Only (FOUO) and must be protected under the Freedom of Information Act of 1966 and Privacy Act of 1974, as amended. Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in criminal and/or civil penalties"

**FOR OFFICIAL USE ONLY//LAW ENFORCEMENT SENSITIVE WHEN FILLED IN**  
Privacy Act of 1974 as amended applies

**INSTALLATION PERIMETER ACCESS CONTROL  
FOREIGN NATIONAL CONSENT FORM**

I, \_\_\_\_\_, am a Foreign National. For purposes of this consent form, Foreign National means a person who is not a citizen of the United States, and has not achieved Resident Alien status. I acknowledge that failure to sign this consent form will result in denial of access to the installation.

Accordingly, I hereby consent to the following:

I give consent to be placed on a list of individuals being vetted and identity-proofed for the first time at Nellis Air ForceBase.

I give consent to be identity proofed and vetted via government authoritative databases. This consists of providing sufficient information (e.g. federally authorized identification, credentials, or documents), as well as being evaluated by the vetting authority in order to determine whether or not I should be granted physical entry onto the installation.

I give **Consent to Blood, Breath or Urine Tests and Consent to Vehicle Impoundment.**

I give consent to provide digitized fingerprint minutia data when requested and consent to search.

I will not bring personal weapons or ammunition on the installation

The above consent is given in accordance with statutory and regulatory requirements.

NOTE: Foreign National are CAC-eligible if sponsored by their government as part of an official visit or assigned to work on a DoD facility and/or require access to DoD networks both on site or remotely (remote access must be on an exception only basis for this category).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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