



HONOR GUARD REQUEST FORM



Nellis Air Force Base, Nevada

INSTRUCTIONS: SUBMIT COMPLETED FORM TO 99 AIR BASE WING PUBLIC AFFAIRS COMMUNITY ENGAGEMENT FOR ROUTING AND APPROVAL NO LATER THAN 30 DAYS PRIOR TO AN EVENT.

REQUESTOR INFORMATION

Name/Title/Organization Point of Contact:

Email:

Office Phone:

Cell Phone:

EVENT INFORMATION

Name of Event:

Event date/time:

Audience size:

Name Group/Organization:

Fundraising event?

Admission fee?

Event Location (venue name/address):

VIPs in attendance:

Flags requested:

Other requests:

U.S. Air Force

Flag raising/lowering

Army Coast Guard

Firing party

Marines State

Bugler

Navy Other:

Training

Briefing

Detail Requested

Venue Type

POW/MIA table:

ADDITIONAL INFORMATION ABOUT THE EVENT

Please include additional information about the event here. List how you plan to use the Honor Guard in your program and event info, if applicable.

ROUTING AND APPROVAL

(INTERNAL USE ONLY -- THIS SECTION COORDINATED BY 99 ABW/PA COMMUNITY ENGAGEMENT)

99 ABW/PA Community Engagement Approval/Notified HG and requestor:

PA Name/Rank/Phone:

Date:

Final Disposition:

99th Air Base Wing Public Affairs Community Engagement
4430 Grissom Ave, Suite 107, Nellis AFB, NV 89191

Email: 99abw.paoutreach@us.af.mil
Phone: 702.652.2750/Fax: 702.652.9838